

# ANDREW PELLER

— LIMITED —

## ***ASSISTANT RETAIL & TOUR MANAGER***

***Hillebrand Winery, Niagara-on-the-Lake, ON***

*We are currently seeking a dynamic and passionate Assistant Retail & Tour Manager to join our team. The successful candidate will be responsible for supervising and coaching the Retail & Tour team as well as delivering a high quality shopping and tour experience to our guests.*

***Accountabilities include:***

- Assisting in the development of sales and merchandising plans that support brand building and financial objectives
- Managing inventory control, cash control and daily cash reconciliations
- Assisting in the recruitment, hiring, training, and coaching of all part time Retail & Tours Staff positions
- Scheduling of Retail & Tours staff and assigning responsibilities and tasks as appropriate
- Ensuring workplace presents to standards of safety, security, and cleanliness

***The ideal candidate will possess the following qualifications/skills:***

- University degree in a related discipline (post-secondary studies in Hospitality a definite asset)
- Proficiency in Microsoft Office
- Supervisory experience in a luxury retail environment
- Excellent oral and written communication skills
- Experience in group training and coaching

This position requires an ability to work evenings and weekends.

***Application Deadline:***

*Interested applicants should forward a detailed resume with cover letter outlining their qualifications no later than **February 26, 2010** to:*

Human Resources Manager  
697 South Service Road  
Grimsby ON L3M 4E8

Fax in confidence to 905-643-9799 or Email to: [careers@andrewpeller.com](mailto:careers@andrewpeller.com)

***PLEASE QUOTE THE POSITION TITLE IN THE SUBJECT LINE OF YOUR EMAIL.***

***We wish to thank all applicants for their interest. Only those applicants selected for an interview will be contacted.***